

HEALTH AND SAFETY POLICY



Statement of general policy	Responsibility	Action/Arrangements
Prevent accidents and cases of work-related ill health by managing the health and safety risks in a variety of locations and workplaces	Operations Manager	Relevant risk assessments completed and actions arising have been implemented. (Risk assessments reviewed when working habits or conditions change)
Prevent accidents by managing the risk of slips, trips and falls in a variety of locations and workplaces	Musical Director	Electrical cabling and other equipment which could be a trip hazard is covered or taped when musical sets are assembled in client locations. Performance area is restricted to musicians and crew
Provide clear instructions, information, and adequate guidance where necessary, to ensure contractors are competent to do their work	Musical Director	Contractors given necessary health and safety induction and provided with appropriate guidance (including manual handling and electrical safety).
Provide safety equipment to support working at night (such as torches, reflective waistcoats and first aid kits)	Operations Manager	Equipment is stored on vehicles in 'van packs'
Provide safety equipment to assist with manual handling of loads	Musical Director	Vehicles carry sack trucks for moving heavy items
Ensure that all electrical equipment is safe and serviced regularly	Musical Director	All electrical equipment is inspected regularly and PAT tested annually by an accredited and qualified contractor
Ensure that the risk of electric shock, electrical overload and fire is minimised as far as possible	Operations Manager	All electrical equipment is regularly inspected (as above). Musicians and crew do not perform or carry out activity in outdoor locations without cover
Ensure the safety of contractors by providing advice on vehicle preparation before driving, and breakdown procedure	Operations Manager	Advice and guidance is carried on each vehicle
Ensure the risk of acute and chronic hearing impairment to contractors is managed	Musical Director	Contractors are typically behind the PA speakers, wear ear buds, and exposure to loud music is typically restricted to around 2 days per week